

Order fulfillment:

1. Please fill out the order form with declaration of consent for the processing of personal data for the purpose of the order fulfillment marked and send it to: oficyna.zamowienia@imp.lodz.pl.
2. An invoice will be attached to the order confirmation. Please pay it.
3. The order will be realized only after receiving the payment and the consent for the processing of personal data for the purpose of the order fulfillment.

INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA

With regard to the implementation of the requirements of Regulation of the European Parliament and the Council (EU) No 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repealing of Directive No 95/46 / EC (General Data Protection Regulation "GDPR"), we inform you about the rules of processing your personal data and rights relating to this.

According to the article 13 paragraphs 1 and 2 of the GDPR we inform that:

1. The Administrator of your personal data is: Nofer Institute of Occupational Medicine (NIOM) in Łódź, św. Teresy od Dzieciątka Jezus 8, 91-348 Łódź, Poland.
2. In case of any questions concerning the overall design and scope of processing your personal data in respect of Administrator's activities, and queries about the rights you received, please contact the Data Protection Supervisor in Nofer Institute of Occupational Medicine in Łódź in writing or via e-mail: iod@imp.lodz.pl.
3. The personal data administrator processes your personal data in order:
 - a) to fill the order for English editing and to issue an invoice. In this case, providing data is mandatory and the basis for the processing of your personal data is a sale and purchase agreement and tax regulations (article 6 paragraph 1 letter b, c, f of the GDPR);
 - b) direct marketing of the Administrator, i.e. sending you information regarding publications and promotions related to IMP's publications. In this case, providing personal data is voluntary, and the basis of personal data processing is the Administrator's legitimate interest, which is the promotion of their own products and services (article 6 paragraph 1 letter f of the GDPR);
 - c) pursuing or defending against possible claims(article 6 paragraph 1 letter f of the GDPR).
4. Your personal data will be made available only to entities authorized to do so.
5. Your personal data will be retained for a period necessary for the pursuing the objectives specified in point 3, and after expiry of this date, for the period and in the scope required by the generally applicable regulations.
6. With regard to the processing your personal data you have the right to:
 - a) access to personal data and to obtain a copy of the data;
 - b) demand to rectify (correct) personal data – in case the data is incorrect or incomplete;
 - c) demand to remove your personal data from (the so-called the right to be forgotten);
 - d) require to limit the processing of personal data;
 - e) transfer the data;
 - f) object to processing the data;
 - g) if the processing of data is carried out on the basis of your consent for the processing of personal data (article 6 paragraph 1 letter a of the GDPR), you have the right to withdraw your consent at any time. The withdrawal does not affect the processing compliance with the law, which has been established on the basis of the consent before the consent withdrawal, in accordance with the applicable regulations.
7. In case of unlawful processing of your personal data in Nofer Institute of Occupational Medicine in Łódź, you have the right to make a claim to the supervising authority responsible for personal data protection, i.e. The President of the Data Protection Authority at: Urząd Ochrony Danych Osobowych, ul. Stawki 2, 00-193 Warszawa, Poland.
8. Your data can be processed automatically and will not be profiled.
9. Your data will not be transmitted to the third countries.

English editing

Order form

I order English editing of:	please fill out the fields below
text title	
number of characters including spaces	
procedure (ordinary/urgent)	
Customer data	
VAT ID	
name and surname	
company name	
address (street, house/ apartment number, postal code, city, country)	
contact person	
e-mail address	
phone number	
additional information	
	After reading the "Information clause on the processing of personal data" I declare that I agree to the processing of my personal data for the purpose of the order fulfillment by Nofer Institute of Occupational Medicine.
	After reading the "Information clause on the processing of personal data" I declare that I agree to receiving publishing commercial information via e-mail.